



# सरकारी गजट, उत्तराखण्ड

## उत्तराखण्ड सरकार द्वारा प्रकाशित

### रुड़की

खण्ड-22] रुड़की, शनिवार, दिनांक 23 जनवरी, 2021 ई० (माघ ०३, १९४२ शक सम्वत) [संख्या-०४

#### विषय—सूची

प्रत्येक माग के पृष्ठ अलग-अलग दिये गए हैं, जिससे उनके अलग-अलग खण्ड बन सकें।

विषय	पृष्ठ संख्या	वार्षिक चंदा रु०
सम्पूर्ण गजट का मूल्य	—	3075
भाग 1—विज्ञप्ति—अवकाश, नियुक्ति, स्थान-नियुक्ति, स्थानान्तरण, अधिकार और दूसरे वैयक्तिक नोटिस	37-43	1500
भाग 1-क—नियम, कार्य-विधियाँ, आज्ञाएँ, विज्ञप्तियाँ इत्यादि जिनको उत्तराखण्ड के राज्यपाल महोदय, विभिन्न विभागों के अध्यक्ष तथा राजस्व परिषद् ने जारी किया	59-75	1500
भाग 2—आज्ञाएँ, विज्ञप्तियाँ, नियम और नियम विधान, जिनको केन्द्रीय सरकार और अन्य राज्यों की सरकारों ने जारी किया, हाई कोर्ट की विज्ञप्तियाँ, भारत सरकार के गजट और दूसरे राज्यों के गजटों के उद्धरण	—	975
भाग 3—स्वायत्त शासन विभाग का क्रोड़-पत्र, नगर प्रशासन, नोटीफाइड एरिया, टाउन एरिया एवं निर्वाचन (स्थानीय निकाय) तथा पंचायतीराज आदि के निदेश जिन्हें विभिन्न आयुक्तों अथवा जिलाधिकारियों ने जारी किया	—	975
भाग 4—निदेशक, शिक्षा विभाग, उत्तराखण्ड	—	975
भाग 5—एकाउन्टेन्ट जनरल, उत्तराखण्ड	—	975
भाग 6—बिल, जो भारतीय संसद में प्रस्तुत किए गए या प्रस्तुत किए जाने से पहले प्रकाशित किए गए तथा सिलेक्ट कमेटियों की रिपोर्ट	—	975
भाग 7—इलेक्शन कमीशन ऑफ इण्डिया की अनुविहित तथा अन्य निर्वाचन सम्बन्धी विज्ञप्तियाँ	—	975
भाग 8—सूचना एवं अन्य वैयक्तिक विज्ञापन आदि	13-29	975
स्टोर्स पर्वेज—स्टोर्स पर्वेज विभाग का क्रोड़-पत्र आदि	—	1425

**भाग १**

विज्ञप्ति—अवकाश, नियुक्ति, स्थान—नियुक्ति, स्थानान्तरण, अधिकार और दूसरे वैयक्तिक नोटिस

**कार्मिक एवं सतर्कता अनुभाग—१****प्रभार प्रमाण पत्र**

०७ जनवरी, २०२१ ई०

संख्या १२७ / सचिव (प्रभारी) / शाविविव० एवं आ०विव० / २०२१—प्रभागित किया जाता है कि उत्तराखण्ड शासन, कार्मिक एवं सतर्कता अनुभाग—१ के कार्यालय आदेश संख्या—०४ / XXX—१—२१—१२(०९) / २०१७, देहरादून दिनांक ०७ जनवरी, २०२१ के अनुपालन में, जैसा कि इसमें व्यक्त किया गया है, के अनुपालन में अधोहस्ताक्षरी द्वारा चयन श्रेणी वेतनमान रु० ३७,४००—६७,००० ग्रेड पे रु० ८७००/- (Level 13 in 7<sup>th</sup> Pay Matrix) में सचिव (प्रभारी) का कार्यभार आज दिनांक ०७ जनवरी, २०२१ के अपराह्न में ग्रहण किया गया।

अवमोचक अधिकारी,

विनोद कुमार सुमन,  
सचिव (प्रभारी)।

प्रतिहस्ताक्षरित,

ओम प्रकाश,  
मुख्य सचिव,  
उत्तराखण्ड शासन।

**कार्मिक एवं सतर्कता अनुभाग—१****विज्ञप्ति / प्रोन्नति**

३१ दिसम्बर, २०२० ई०

संख्या ६२४ / XXX—१—२०—१२(४२) / २००१—भारतीय प्रशासनिक सेवा के निम्नलिखित अधिकारियों को उनके नाम के सम्मुख कॉलम—३ में अंकित तिथि से भारतीय प्रशासनिक सेवा के चयन श्रेणी वेतनमान (Selection Grade) रु० ३७,४००—६७,००० + ग्रेड पे रु० ८७००/- (Level 13 in 7<sup>th</sup> Pay Matrix) में नियुक्त किया जाता है :-

क्रमांक	अधिकारी का नाम/आवंटन वर्ष	अनुम्यता की तिथि
१	२	३
१.	श्री विजय कुमार यादव—२००६	०१.०१.२०२१
२.	श्री श्रीधर बाबू अदांकी—२००८	०१.०१.२०२१ (प्रोफार्मा पदोन्नति)

राधा रत्नौँडी,  
अपर मुख्य सचिव।

विज्ञप्ति / प्रोन्नति

31 दिसम्बर, 2020 ई०

संख्या 626 / XXX-1-20-12(63) / 2001 टी०सी०—मारतीय प्रशासनिक सेवा के निम्नलिखित अधिकारियों को उनके नाम के समुख कॉलम-3 में अंकित तिथि से सुपरटाइम वेतनमान रु० 37,400—67,000 + ग्रेड पे रु० 10,000/- (Level 14 in 7<sup>th</sup> Pay Matrix) में पदोन्नत किये जाने की श्री राज्यपाल सहर्ष स्वीकृति प्रदान करते हैं :—

क्र०सं०	अधिकारी का नाम / बैच	पदोन्नति की तिथि
1	2	3
1.	डा० रंजीत कुमार सिन्हा / 2005	01.01.2021
2.	श्री एस०ए० मुरुगेशन / 2005	01.01.2021
3.	श्री विनोद प्रसाद रत्नौड़ी / 2005	01.01.2021
4.	श्री सुशील कुमार / 2005	01.01.2021
5.	श्री हरि चन्द्र सेमवाल / 2005	01.01.2021

आज्ञा से,

राधा रत्नौड़ी,  
अपर मुख्य सचिव।

तकनीकी शिक्षा विभागकार्यालय ज्ञाप

31 दिसम्बर, 2020 ई०

संख्या 1267 / XLI-A / 2020-52 / 2018—उत्तराखण्ड प्राविधिक शिक्षा राजपत्रित अधिकारी सेवा नियमावली, 2009 एवं उत्तराखण्ड प्राविधिक शिक्षा राजपत्रित अधिकारी सेवा (संशोधन) नियमावली, 2020 के प्रावधानानुसार एवं उत्तराखण्ड लोक सेवा आयोग सपरामर्श चयनोन्नति (प्रक्रिया) नियमावली-2003 के नियम-11 के अनुबन्धों के अनुसार विभागीय पदोन्नति हेतु गठित चयन समिति द्वारा की गयी संस्तुति के क्रम में प्राविधिक शिक्षा विभाग के अन्तर्गत संचालित राजकीय पॉलिटेक्निक में निम्नलिखित विभागाध्यक्ष/प्रवक्ता की प्रधानाचार्य (वेतन बैंड 15600—39100 ग्रेड वेतन 7600/-) के पद पर पदोन्नति करते हुए उत्तराखण्ड लोक सेवकों के लिए वार्षिक स्थानान्तरण अधिनियम, 2017 में निहित प्रावधान के अन्तर्गत उनके नाम के समुख कॉलम-5 में अंकित संस्थान में तैनात/पदस्थापित किये जाने की श्री राज्यपाल सहर्ष स्वीकृति प्रदान करते हैं :—

क्र०सं०	कार्मिक का नाम	जन्म तिथि	वर्तमान संस्था का नाम, जहाँ कार्यरत है।	संस्था का नाम, जहाँ तैनाती/पदस्थापना की गयी है।
1	2	3	4	5
1.	श्री पंचम राम पटेल	01.03.1971	रा.पा. नैनीताल	रा.पा. नैनीताल

2— उक्त पदोन्नत कार्मिक को नियमावली के नियम-20(1) के प्राविधानानुसार दो वर्ष हेतु परिवीक्षा अवधि में रखा जाता है।

3— उक्त पदोन्नति आदेश मा० उच्चतम न्यायालय में योजित विशेष अनुज्ञा याचिका संख्या 4094 / 2019 उत्तराखण्ड राज्य एवं अन्य बनाम ओमकार शर्मा एवं अन्य में पारित होने वाले अन्तिम निर्णय के अधीन रहेंगे।

4— उक्त पदोन्नत कार्मिक ०७ दिवस के भीतर नवीन तैनाती स्थल पर कार्यभार ग्रहण करना सुनिश्चित करेंगे।

आज्ञा से,

राधा रत्नौड़ी,  
अपर मुख्य सचिव।

### सचिवालय प्रशासन (अधि०) अनुभाग-१

#### प्रोन्नति / विज्ञप्ति

०१ जनवरी, २०२१ ई०

संख्या ०१/XXXI(1)/२०२१/पदो०-०१/२०२०—उत्तराखण्ड सचिवालय सेवा संवर्ग के अन्तर्गत संयुक्त सचिव के पद पर कार्यरत श्री मदन मोहन सेमवाल को नियमित चयनोपरान्त अपर सचिव, वेतनमान लेवल-१३'क' (वेतनमान रु० १,३१,१००—२,१६,६००) के रिक्त पद पर कार्यभार ग्रहण किये जाने की तिथि से अस्थाई रूप से पदोन्नत करने की श्री राज्यपाल सहर्ष स्वीकृति प्रदान करते हैं।

2— उक्त पदोन्नति के फलस्वरूप श्री मदन मोहन सेमवाल, अपर सचिव को ०६ माह की विहित परिवीक्षा पर रखा जाता है।

#### प्रोन्नति / विज्ञप्ति

०१ जनवरी, २०२१ ई०

संख्या ०२/XXXI(1)/२०२१/पदो०-०१/२०२०—उत्तराखण्ड सचिवालय सेवा संवर्ग के अन्तर्गत उप सचिव के पद पर कार्यरत श्री महावीर सिंह को नियमित चयनोपरान्त संयुक्त सचिव, वेतनमान लेवल-१३ (वेतनमान रु० १,१८,५००—२,१४,१००) के रिक्त पद पर कार्यभार ग्रहण किये जाने की तिथि से अस्थाई रूप से पदोन्नत करने की श्री राज्यपाल सहर्ष स्वीकृति प्रदान करते हैं।

2— उक्त पदोन्नति के फलस्वरूप श्री महावीर सिंह, संयुक्त सचिव को ०६ माह की विहित परिवीक्षा पर रखा जाता है।

3— उक्त प्रोन्नति मा० लोक सेवा अधिकरण, देहरादून में योजित निर्देश याचिका संख्या ७०/डी०बी०/२०१९ ललित मोहन आर्य व अन्य बनाम उत्तराखण्ड राज्य व अन्य में पारित होने वाले अन्तिम निर्णय के अधीन रहेगी।

4— संयुक्त सचिव के पद पर पदोन्नत होने वाले उक्त अधिकारी की तैनाती आदेश पृथक से निर्गत किये जाएंगे।

आज्ञा से,

राधा रत्नौड़ी,  
अपर मुख्य सचिव।

## वन अनुभाग-२

### अधिसूचना

08 जनवरी, 2021 ई०

संख्या 78/X-2-2021-19(09)2002-राज्य में “शिवालिक एलिफेण्ट रिजर्व” क्षेत्र घोषित किये जाने के सम्बन्ध में वन एवं पर्यावरण विभाग, उत्तराखण्ड शासन की अधिसूचना संख्या-1777/1(2)/व.ग्रा.वि./2002-19(09)/2002, दिनांक 28 अक्टूबर, 2002 को मुख्य वन्यजीव प्रतिपालक, उत्तराखण्ड की दिनांक 19.10.2020 की संस्तुति व राज्य वन्यजीव बोर्ड की बैठक दिनांक 24.11.2020 की संस्तुति के आधार पर तत्काल प्रभाव से निरस्त किये जाने की श्री राज्यपाल सहर्ष स्वीकृति प्रदान करते हैं।

आज्ञा से,

आनन्द बर्द्धन,  
प्रमुख सचिव।

### औद्योगिक विकास (खनन) अनुभाग-१

#### कार्यालय झाप

28 दिसम्बर, 2020 ई०

संख्या 1965/VII-A-1/2020-96(उद्योग)/2011-उत्तराखण्ड लोक सेवा आयोग, हरिद्वार के पत्र संख्या-148/04/डी०पी०सी०/सेवा-02/2020-21, दिनांक 04.12.2020 द्वारा उपलब्ध करायी गयी संस्तुति के क्रम में भूतत्व एवं खनिकर्म इकाई, उद्योग निदेशालय, उत्तराखण्ड के अन्तर्गत प्राविधिक सहायक (भूवैज्ञानिक) के पद पर मौलिक रूप से नियुक्त श्री प्रदीप को कार्यभार ग्रहण करने की तिथि से सहायक भूवैज्ञानिक समूह-‘ख’ के पद वेतनमान 8000-13500 रु० 56100-177500 (लेवल 10) ग्रेड पे 5400 में एतद्वारा नियमित रूप से पदोन्नत किये जाने की श्री राज्यपाल महोदय सहर्ष स्वीकृति प्रदान करते हैं।

2— श्री प्रदीप को कार्यभार ग्रहण करने की तिथि से 01 (एक) वर्ष की परिवीक्षा अवधि पर रखा जाता है।

3— श्री प्रदीप पदोन्नति के फलस्वरूप सहायक भूवैज्ञानिक के पद हेतु अपनी योगदान आख्या निदेशक, भूतत्व एवं खनिकर्म इकाई, उद्योग निदेशालय, उत्तराखण्ड, देहरादून को प्रस्तुत करेंगे।

4— सहायक भूवैज्ञानिक की तैनाती के सम्बन्ध में पृथक से कार्यवाही की जायेगी।

#### कार्यालय झाप

28 दिसम्बर, 2020 ई०

संख्या 1969/VII-A-1/2020-11(अधियो)/2017 टीसी-उत्तराखण्ड लोक सेवा आयोग, हरिद्वार के पत्र संख्या-147/03/डी०पी०सी०/सेवा-02/2020-21, दिनांक 04.12.2020 द्वारा उपलब्ध करायी गयी संस्तुति के क्रम में भूतत्व एवं खनिकर्म इकाई, उद्योग निदेशालय, उत्तराखण्ड के अन्तर्गत प्राविधिक सहायक (रसायन) के पद पर मौलिक रूप से नियुक्त श्री मदन किशोर को कार्यभार ग्रहण करने की तिथि से भू-रसायनज्ञ समूह-‘ख’ के पद वेतनमान 8000-13500 रु० 56100-177500 (लेवल 10) ग्रेड पे 5400 में एतद्वारा नियमित रूप से पदोन्नत किये जाने की श्री राज्यपाल महोदय सहर्ष स्वीकृति प्रदान करते हैं।

2— श्री मदन किशोर को कार्यभार ग्रहण करने की तिथि से 02 (दो) वर्ष की परिवीक्षा अवधि पर रखा जाता है।

3— श्री मदन किशोर पदोन्नति के फलस्वरूप भू-रसायनज्ञ के पद हेतु अपनी योगदान आख्या निदेशक, भूतत्व एवं खनिकर्म इकाई, उद्योग निदेशालय, उत्तराखण्ड, देहरादून को प्रस्तुत करेंगे।

आज्ञा से

रमेश कुमार सुधाराशु  
सचिव।

## लोक निर्माण अनुभाग—१

### प्रोन्नति / विज्ञप्ति

30 दिसम्बर, 2020 ई०

संख्या 2613 / III(1) / 2020-09(अधिकारी)2005, TC-I—लोक निर्माण विभाग, उत्तराखण्ड में मौलिक रूप से मुख्य अभियन्ता, स्तर-१ पर नियुक्त/ कार्यरत श्री हरिओम शर्मा को नियमित चयनोपरान्त प्रमुख अभियन्ता, वेतनमान रु० 1,82,200—2,24,100 (वेतन मैट्रिक्स लेवल-१६) के रिक्त पद पर कार्यभार ग्रहण किये जाने की तिथि से नियमित रूप से पदोन्नत करने की श्री राज्यपाल सहर्ष स्वीकृति प्रदान करते हैं।

२—श्री हरिओम शर्मा को प्रमुख अभियन्ता के पद पर कार्यभार ग्रहण करने की तिथि से ०६ माह की परिवीक्षा पर रखा जाता है।

### प्रोन्नति / विज्ञप्ति

30 दिसम्बर, 2020 ई०

संख्या 2614 / III(1) / 2020-09(अधिकारी)2005, TC-I—लोक निर्माण विभाग, उत्तराखण्ड में मौलिक रूप से मुख्य अभियन्ता, स्तर-२ पर नियुक्त/ कार्यरत श्री प्रमोद कुमार को नियमित चयनोपरान्त मुख्य अभियन्ता स्तर-१, वेतनमान रु० 1,44,200—2,18,200 (वेतन मैट्रिक्स लेवल-१५) के रिक्त पद पर कार्यभार ग्रहण किये जाने की तिथि से नियमित रूप से पदोन्नत करने की श्री राज्यपाल सहर्ष स्वीकृति प्रदान करते हैं।

२—श्री प्रमोद कुमार को मुख्य अभियन्ता स्तर-१ के पद पर कार्यभार ग्रहण करने की तिथि से ०६ माह की परिवीक्षा पर रखा जाता है।

३—श्री प्रमोद कुमार, मुख्य अभियन्ता स्तर-१ की तैनाती आदेश पृथक से निर्गत किये जायेंगे।

आज्ञा से,

रमेश कुमार सुधांशु  
सचिव।

## वित्त अनुभाग—८

### नोटिस

31 दिसम्बर, 2020 ई०

संख्या 988 / 2020 / ०८(१००) / XXVII(८) / 2019—उत्तराखण्ड लोक सेवा आयोग, हरिद्वार द्वारा आयोजित “उत्तराखण्ड सम्मिलित राज्य सिविल/प्रवर अधीनस्थ सेवा परीक्षा, 2016” के आधार पर चयनोपरान्त की गयी संस्तुति के क्रम में राज्य कर विभाग, उत्तराखण्ड के अन्तर्गत सहायक आयुक्त, वेतनमान वेतन मैट्रिक्स-१० (पूर्व वेतनमान रु० 15600—३९१०० ग्रेड वेतन रु० ५४००) के पद पर कार्यभार ग्रहण किये जाने हेतु विज्ञप्ति/नियुक्ति सं०-१०८६ / 2019 / ०८(१००) / XXVII(८) / 2019, दिनांक 19.12.2019 के द्वारा श्री शिवांग सेठ पुत्र श्री रविकान्त सेठ, निवासी ए-१, किसान सहकारी चीनी मिल, नादेही, जसपुर, जिला ऊधमसिंह नगर, उत्तराखण्ड प्रशासन अकादमी, नैनीताल में अपेक्षित औपचारिकतायें पूर्ण करते हुए/प्रमाण-पत्रों के साथ योगदान प्रस्तुत किये जाने हेतु निर्देशित किया गया। लगभग ०१ वर्ष की अवधि व्यतीत होने के पश्चात् भी आपके द्वारा योगदान प्रस्तुत नहीं किया गया है और न ही इस सम्बन्ध में कोई सूचना शासन को उपलब्ध करायी गयी है।

02—अतः उक्त के क्रम में श्री शिवांग सेठ को 15 दिनों के भीतर कार्यभार ग्रहण करने का अंतिम अवसर प्रदान किया जाता है। उक्त समयावधि में कार्यभार ग्रहण न किये जाने की स्थिति में श्री शिवांग सेठ का सहायक आयुक्त, राज्य कर के पद पर चयन/अभ्यर्थन स्वतः ही निरस्त माना जायेगा।

विक्रम सिंह राणा,  
उप सचिव।



# सरकारी गजट, उत्तराखण्ड

## उत्तराखण्ड सरकार द्वारा प्रकाशित

रुढ़की, शनिवार, दिनांक 23 जनवरी, 2021 ई० (माघ 03, 1942 शक सम्वत)

### भाग 1—क

नियम, कार्य-विधियाँ, आज्ञाएँ, विज्ञापियाँ इत्यादि जिनको उत्तराखण्ड के राज्यपाल महोदय, विभिन्न विभागों के अध्यक्ष तथा राजस्व परिषद् ने जारी किया

### HIGH COURT OF UTTARAKHAND, NAINITAL

#### NOTIFICATION

*December 22, 2020*

No. 276/XIV-28/Admin.A/2008-Shri Sudhir Tomar, Chief Judicial Magistrate, Pithoragarh is hereby sanctioned earned leave for 10 days w.e.f. 26.11.2020 to 05.12.2020 with permission to suffix 06.12.2020 as Sunday holiday.

By Order of Hon'ble the Administrative Judge,

Sd/-

*Registrar (Inspection).*

OFFICE OF THE ADMINISTRATOR GENERAL, UTTARAKHANDCHARGE CERTIFICATE*December 24, 2020*

**No. 32-41/A.G/Charge/2020--CERTIFIED** that the office of the Administrator General, Uttarakhand is transferred, as herein denoted in the afternoon of 23/12/2020.

HIRA SINGH BONAL,

*Relieved Officer.*

Countersigned,

*Secretary Law /L. R.,  
Government of Uttarakhand, Dehradun.*

HIGH COURT OF UTTARAKHAND AT NAINITALNOTIFICATION*December 31, 2020*

**No. 292/UHC/Admin.(A)/2020**-In exercise of the powers conferred by Article 225 of the Constitution of India and all the other powers enabling in that behalf, the High Court of Uttarakhand hereby makes the following rules for the purpose of case filing, their processing, listing and matters connected thereto.

HIGH COURT OF UTTARAKHAND RULES, 2020PART IPRELIMINARY

1. **Short title and commencement-** (1) These rules shall be called "High Court of Uttarakhand Rules, 2020".
  - (2) These rules shall apply to all matters including petitions, memorandum of appeals, applications, affidavits, annexures, vakalatnama or any other material filed before the Court.
  - (3) They shall come into force from date of their Notification.

- 2. Interpretation-** In these rules, unless the context otherwise requires-
- (a) 'Advocate' means an advocate and includes a party-in-person.
  - (b) 'Chief Justice' means the Chief Justice of the Court.
  - (c) 'Court' means the High Court of Uttarakhand.
  - (d) 'Defect' means a report of the Registry that a matter including a petition, memorandum of appeal, application, affidavit, annexure, vakalatnama or any other material filed in the Court does not conform to any law, rule, order or instructions applicable to their filing.
  - (e) 'Defective matter' means a matter in which defect has been reported by the Registry.
  - (f) 'Fresh case' means a fresh petition, memorandum of appeal, application etc. to which a new case registration number with the CNR number is allotted.
  - (g) 'Judge' means a Judge of the Court.
  - (h) 'Pending case' for the purpose of these rules means any case which already has a case registration number and includes a matter already disposed of by the Court.
  - (i) 'Registrar (Judicial)' includes such other officer of the Court, as may be deputed for the purpose of these rules by the Chief Justice.
  - (j) 'Registry' means Registry of the Court.
  - (k) 'Rules' mean the High Court of Uttarakhand Rules, 2020.
  - (l) 'Schedule' means the schedule to these rules.

## **PART II**

### **PAPER SIZE, FONT TYPE AND FONT SIZE ETC.**

- 3. Previsions to apply in all cases-** The provisions of this part shall apply to all matters relating to filing of all cases, whether they are fresh or pending.
- 4. Paper size and thickness-** All cases including petitions, memorandum of appeals, applications, affidavits, annexures, vakalatnama or any other material shall be filed in A-4 size 80 GSM white paper.
- 5. Use of both sides of paper-** All cases including petitions, memorandum of appeals, applications, affidavits, annexures, vakalatnama or any other material shall be type written on both sides of the paper with following side margins -

- (A) Top margin two centimetre.
- (B) Bottom margin two centimetre.
- (C) Left margin four centimetre..
- (D) Right margin four centimetre.
6. **Font type and size-** All cases including petitions, memorandum of appeals, applications, affidavits, vakalatnama or any other material shall be type written in New Times Roman font with font size 16 with 1.5 line spacing. For the headings, font size shall be 18 in the Times New Roman Font.
7. The provisions of rule 6 above shall also apply to type written copies of the annexures etc.
8. All petitions, memorandum of appeals, applications or any other material, shall be signed at the foot of every page by the petitioner, appellant, applicant, as the case may be, or by the advocate appearing on his behalf.
9. Every affidavit presented in the Court shall be signed on every page by the deponent and shall be dated.
10. All the annexures filed by the petitioner, appellant, applicant, as the case may be, alongwith the petition, memorandum of appeal; application, affidavit, supplementary affidavit, rejoinder affidavit etc., shall be consecutively numbered as 1, 2, 3 and so on.
11. All the annexures filed by the respondent or opposite party alongwith counter affidavit, supplementary counter affidavit or application etc. shall be so consecutively numbered in case of their being filed by the first respondent or opposite party as A-1, A-2, A-3 and so on, and in case of their being filed by the second respondent or opposite party as B-1, B-2, B-3 and so on.

**PART III**  
**FILING IN FRESH CASES**

12. All fresh cases shall be accompanied with a duly filled up Presentation Form, format of which is prescribed in the schedule as 'Format No. 1'.
13. The Presentation Form shall be the first and cover page of all papers presented for fresh case filing.

14. Presentation Form shall be filled up by advocates preferably by type writing. They shall put their signatures at the place earmarked for that purpose in the said Form.
  15. Every Presentation Form shall be filed in the manner that on its overleaf, it has a printed format for scrutiny report of the Registry, which is prescribed in the schedule as 'Format No. 2'.
  16. All fresh cases including petitions, memorandum of appeals, applications etc. shall be accompanied with an index of all papers presented for case filing.
  17. The index shall be in the format as given in the schedule as 'Format No. 3'.
  18. Entries in first five columns of the index shall be filed up by advocates by type writing. Case registration number, CNR number and entries in the last column of the index shall be filled up by Registry.
  19. The index shall be prepared and filed in such manner that at least ten rows, next to the last row filled up by the advocates, are also drawn and left blank for future use of Registry. For this purpose also, both sides of papers shall be used.
  20. The rows left blank for Registry shall be drawn in such manner that they have space to make entries requiring in five lines.
  21. Advocates shall affix their signatures at the bottom of every page of the index, which contains entries filled up by them. At the bottom of the last page of the index, they shall affix their signatures with their particulars in the following manner-
- Certified that entries in serial number 1 to serial number..... of this Index have been filled up by me.*

*Signature  
(Full Name of the Advocate)  
Bar Council Registration No*

22. Registry shall display specimens of duly filled up Presentation Form and Index etc., prepared as per these rules, in the official website of the Court for general guidance.

23. The Presentation Form, index, receipt of court fee and brief details of date and events of the case etc. shall be filed in following chronological order-
- (A) Presentation Form with blank format for scrutiny report on its overleaf.
  - (B) Index.
  - (C) Receipt of court fees paid.
  - (D) Brief details of date and events of the case.
  - (E) Other papers, if any, prior to the Petition, Memorandum of Appeal, Application etc.
24. Petition, Memorandum of Appeal, Application etc. shall be filed in following chronological order-
- (A) Petition, Memorandum of Appeal, Application, as the case may be, with or without annexures.
  - (B) Affidavit in support of the Petition, Memorandum of Appeal, Application, as the case may be, with or without annexures.
  - (C) Interlocutory Application, if any.
  - (D) Affidavit in support of the Interlocutory Application, if any.
  - (E) Vakalatnama.
  - (F) Other papers, if any.
25. Page numbering in numerals in international form shall begin from the Petitions, Memorandum of Appeals, and Applications etc.
26. All papers prior to the Petitions, Memorandum of Appeals, Applications etc., such as Presentation Form, index, receipt of court fee and brief details of date and events of the case etc., shall be paginated in English alphabets in capital and in their alphabetical order such as A, B, C and so on.
27. Where index, receipt of court fees, brief details of date and events of the case etc. are in more than one page, they shall be paginated in following manner-
- (A) A/1, A/2, A/3 and so on
  - (B) B/1; B/2, B/3, B/4 and so on.

**PART IV****FILING IN PENDING CASES**

28. Applications, affidavits or other material in the pending cases shall be filed with index of the papers.
29. The index shall be filed in the format given in the schedule as 'Format No. 4'
30. The page numbering in the applications, affidavits or other material filed in the pending cases shall be done at the right corner of the bottom of the pages.

**PART V****FILING TIME AND PLACE**

31. Filing for all the purpose in the Court shall be from 10:00 A.M. to 1:30 P.M. or as directed by the Registrar General or Registrar (Judicial) of the Court.
32. Fresh cases, applications or any other paper requiring registration shall be presented in the filing counter.
33. Counter affidavits, rejoinder affidavits, supplementary affidavits, vakalatnama and other material in the pending cases, not requiring registration, shall be filed in the Judicial Section of the Registry dealing with the matter.

**PART VI****REPORTING OF DEFECTS ETC.**

34. In fresh cases, Registry shall report the defects in writing, and shall mention them at the space fixed for the same, as prescribed under these rules.
35. Defects in Applications, counter affidavits, rejoinder affidavits, supplementary affidavits, vakalatnama and other material filed in pending cases shall be reported on overleaf of the index.
36. Where more than one defect is reported, they shall be mentioned by giving separate number.
37. Where a defect is reported, same shall be communicated to the advocate on the same day in any of the following manner-
  - (A) By e-mail service, where e-mail address has been given by the advocate
  - (B) By publication in the notice board
  - (C) Any other manner, as may be directed by the Chief Justice.

38. Where more than one defect is reported, all of them shall be communicated.
39. Where a defect is reported in any counter affidavit, rejoinder affidavit, supplementary affidavit, vakalatnama or any other material presented in the Judicial Section of the Registry under rule 33 above, such counter affidavit, rejoinder affidavit, supplementary affidavit, vakalatnama or other material may be returned to the person, who have presented the same, for the representation after removal of defect.
40. Where a counter affidavit, rejoinder affidavit, supplementary affidavit, vakalatnama or any other material is returned under rule 39 above, entries to that effect shall be made in Register maintained in the section.

### PART VII

#### REMOVAL OF DEFECTS ETC.

41. Except in cases where a counter affidavit, rejoinder affidavit, supplementary affidavit, vakalatnama or any other material is returned under rule 39 above, all defective matters shall be listed on the following day of the filing before the Registrar (Judicial) for which a cause list shall be published.
42. Where the Registrar (Judicial) is of the opinion that the defect reported by the Registry does not hold good, he may overrule the defect by his written endorsement to that effect.
43. Where the Registrar (Judicial) has overruled the defect and no defect survives, he shall order for listing of the case before the Court.
44. Where the Registrar (Judicial) is of the opinion that the defect reported by Registry holds good and the defect is not removed, he may grant a reasonable time for removal of the defect.
45. The Registrar (Judicial) may extend the time as given under rule 44 above.
46. Save as otherwise provided in these rules, no defective matter shall be listed before the Court.
47. A defective matter may be listed before the Court in any of the following circumstance-
  - (A) Where defect is of such a nature that the order of the Court is necessary for the defect.
  - (B) Where on being mentioned, Court orders that the matter be listed as defective.

**PART VIII****OUT OF TURN LISTING OF CASES**

48. An Advocate, desirous of out of turn listing of a fresh or pending case for urgent hearing, may make an oral mention before the Bench concerned by way of a Mention Memo, the format of which given in the schedule as 'Format No. 5'
49. No application for urgent hearing will be entertained by the Registry. Such an application, when presented in the Registry, shall be returned to person presenting the same.
50. The Advocate shall give Mention Memo to the Bench Secretary concerned.
51. Urgency shall be mentioned at 10:15 A.M. or such other time, as may be fixed by the Court.
52. When the urgency is mentioned, Bench Secretary shall place the Mention Memo before the Court for consideration for the listing of the case.
53. Where, the Court orders for out of turn listing of a case for urgent hearing, the Bench Secretary shall send the Mention Memo under his signature immediately to the Institution Section for listing of the case, as per the orders of the Court.
54. Bench Secretaries shall maintain records of all the Mention Memo received by them and the orders passed thereon.
55. A matter shall be listed on the basis of a Mention Memo only if it is issued under the authority of-
  - (A) The Bench having the Roster of the case, including the Bench having the roster on leave of a Judge.
  - (B) The Bench to which the cases is nominated/assigned.
  - (C) The Chief Justice, in any case, including mentioning in relation to matters mentioned in clause (A) to (B) above.

**PART IX****DEVIATION FROM RULES ETC.**

56. In any exceptional situation arising from natural calamity, disaster, pandemic or in any other extraordinary circumstance, the Chief Justice may order for deviation from these rules.
57. The Chief Justice may pass such orders consistent with the rules, as he may deem fit and appropriate, for giving effect to these rules and for their effective implementation.

**PART X****REPEAL AND SAVINGS**

58. All previous rules and orders on the subject to which these rules apply, are hereby repealed, provided that notwithstanding such repeal, nothing in these rules shall affect the matters already being dealt with in accordance with the rules and orders so repealed.
59. The Provisions of the Allahabad High Court Rules, 1952 (as applicable to High Court of Uttarakhand) shall continue to apply to all such matters, which are not covered under these rules.

**SCHEDULE TO THE RULES  
FORMAT NO 1**

**HIGH COURT OF UTTARAKHAND  
AT NAINITAL**

**PRESENTATION FORM**  
(To be filled up by the Party/Advocate)

1. Case Category.....
2. District.....
3. Titled as.....
4. Name of Advocate(s) with Bar Council Registration Numbers, Contact Numbers, e-mail addresses etc.  
.....  
.....  
.....  
.....
5. Contact Numbers, e-mail addresses of Petitioner/Appellant/Applicant etc.....
6. Copies served on whom.....
7. Mode of service.....
8. Date of the service.....
9. Any other information.....

Signature

(Name of the Advocate)

Date:

Place:

Note: Times New Roman Font Size 14 may be used to contain the Presentation Form in single page

**SCHEDULE TO THE RULES  
FORMAT NO 2**

**HIGH COURT OF UTTARAKHAND**

**AT NAINITAL**

**SCRUTINY REPORT**

1. Filed on.....
2. Case No..... 3. CNR Number.....
4. Court Fees Paid and if sufficient.....
5. If No, Deficiency of.....
6. Limitation Began on..... Expired on.....
7. If barred by Limitation, there is delay of..... days
8. If Delay Condonation Application is filed.....
9. If any Caveat has been filed.....
- If Yes by.....
10. Caveator served/not served.....
11. Notice served on Opposite Party on .....
12. This is.....
- .....
13. Defects, if any-
  - (1).....
  - (2).....
  - (3).....
  - (4).....
  - (5).....
14. Remarks, if any.....

A.R.O./R.O./S.O.

S.O./A.R.(Stamp Reporting)

S.O./A.R.(Defects Scrutiny)

D.R.(Institution)

**Note: Times New Roman Font Size 14 may be used to contain the Presentation Form in single page**

**SCHEDULE TO THE RULES  
FORMAT NO 3**

**HIGH COURT OF UTTARAKHAND  
AT NAINITAL**

**INDEX**

**IN**

CASE No..... CNR No.....

**Between**

ABC Kumar

**And**

CDE Kumar

Sl. No.	Description of Paper	Page No.	Date of Filing	Court Fees Paid	Part A/B
1.	Presentation Form				
2.	Scrutiny Report				
3.	Index				
4.	Receipt of Court Fees Paid				
5.	Brief Details of Date and Events of the Case.				
6.	Petition, Memorandum of Appeal, Application, as the case may be				
7.	Affidavit in support of Petition, Memorandum of				

	Appeal, Application as the case may be				
8.	Annexure No. 1 with brief details				
9.	Annexure No. 2 with brief details and so on				
10.	Interlocutory Application				
11.	Affidavit in Support of the Interlocutory Application				
12.	Vakalatnama				
13.					
14.					
15.					
16.					
17.					
18.					
19.					
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22.					

Entries from Serial No. 1 to Serial No. 11 have been filled up by me.

Signature

Date:

(Name of Advocate)

Note:

- Entries in this Index are for only for illustrations.

2. Case No. and CNR No. will be filled up by Registry
3. At the time of case filing, entries in first five columns will be filed up by advocates/parties.
4. The index be prepared in such a manner that at least ten rows next to the last row filled up by the advocates/parties, be also drawn and left blank for future use of Registry.
5. The rows left blank for Registry shall be drawn in such manner that they have space to make entries requiring in five lines.
6. Times New Roman Font Size 14 may be used for this Index.

**SCHEDULE TO THE RULES  
FORMAT NO 4**

**HIGH COURT OF UTTARAKHAND  
AT NAINITAL**

**INDEX**

IN

**Interlocutory Application for Stay Vacation**

In

**Second Appeal No. 123 of 2020**

**Between**

ABC Kumar .....Appellant

**And**

CDE Kumar .....Respondent

Sl. No.	Particulars	Page No.
1	Application for Stay Vacation	
2	Affidavit	
3	Annexure No 1 to the Affidavit (with brief details of the annexure)	
4	Annexure No 2 to the Affidavit (with brief details of the annexure)	

Signature

Date:

(Name of Advocate)

**Note: Entries in this Index are for only for illustrations.**

**SCHEDULE TO THE RULES  
FORMAT NO 5**

**HIGH COURT OF UTTARAKHAND  
AT NAINITAL**

Mention Memo

**PART A**  
(To be filled up by the Advocate)

1. Case No : .....
2. Case title : .....
3. Date of filing of the case :  
**(in fresh institution)**
4. If any date has already :  
been fixed by the Court  
**(in pending case)**
5. Reasons for the urgency, with purpose of listing, in brief  
.....  
.....

Date.....  
Place.....

Signature  
(Name of the Advocate)

**PART B**  
(To be filled up by the Bench Secretary)

Mentioned on.....before the Court No.....  
By the Advocate for.....  
Orders of the Hon'ble Court.....

Signature  
(Bench Secretary)

**Note: Times New Roman Font Size 14 may be used to contain the Mention Memo in one single page.**

By Order of Hon'ble the Court,

Sd/-

Registrar General.

पी०एस०य० (आर०ई०) ०४ हिन्दी गजट/०४-भाग १-क-२०२१ (कम्प्यूटर/रीजियो)।

मुद्रक एवं प्रकाशक—अपर निदेशक, राजकीय मुद्रणालय, उत्तराखण्ड, रुड़की।



# सरकारी गजट, उत्तराखण्ड

## उत्तराखण्ड सरकार द्वारा प्रकाशित

रुड़की, शनिवार, दिनांक 23 जनवरी, 2021 ई० (पाघ 03, 1942 शक सम्वत्)

भाग ४

सूचना एवं अन्य वैयक्तिक विज्ञापन आदि

### सूचना

मेरे पति स्व० हीरामणी के सैन्य अभिलेखो में भूलवश मेरी पुत्री का नाम Kumari Balyalu दर्ज हो गया था जबकि सही नाम Km. Meheswari Papnoi है।

समस्त विधिक औपचारिकताएँ मेरे द्वारा पूर्ण कर ली गई हैं।

जयन्ती देवी पत्नी स्व० हीरामणी  
निवासी चकशाह नगर, देहरादून।

**RUDRAPUR MUNICIPAL CORPORATION**  
**UDHAM SINGH NAGAR (UTTARAKHAND) - 263153**

**RUDRAPUR SEPTAGE MANAGEMENT REGULATIONS, 2019**

November 12, 2020

No. 441/Septage/2020-21—In Reference to the instructions given by the Secretary In-Charge Uttarakhand Shashan as per Letter No. 597/IV(2)-शा०वि०-2017-50(सा०)16 Dated-22 May 2017 and In accordance with the provisions of U.P. State Water Supply and Sewerage Act, 1975, Municipalities Act, 1916 and U.P. Nagar Nigam Act, 1959 having modified and adopted by the Government of Uttarakhand the Municipal Corporation Rudrapur Board hereby makes the following Regulations for Collection, Transportation, Treatment and disposal of waste of Septic tanks.

**1. Title, Extent and Commencement**

- (a) These regulations will be called ' Rudrapur Nagar Nigam Septage Management Regulations 2019 '.
- (b) The provisions of these Protocols shall apply to the area under the jurisdiction of the Municipal Corporation Rudrapur of Uttarakhand.
- (c) These Regulations shall come into force after one month from the date of its Gazette notification of Uttarakhand State Government.

**2. Basic Concept in Septage Management**

The National Urban Sanitation Policy (NUSP), 2008 specifically highlights the importance of safe and hygienic sanitation facilities with proper collection; proper disposal and treatment of sludge from on-site installations.

Septage Management entails regular and (i) Safe disposal of effluent from septic tank/bio-digester. (ii) Safe removal of septage sludge from septic tanks/bio digesters and (iii) Proper operation and maintenance of septic tanks/bio digesters.

**3. Definitions**

- 3.1) "Septage" is the settled solid matter in semi-solid condition usually a mixture of solids and water settled at the bottom of septic tank. It has an offensive odour, appearance and is high in organics and pathogenic micro organisms. Septage in case of bio-digester, is that sludge which has not been completely digested, it happens in case when the bio digester is not functioning properly.

- 3.2) **Scum-** Oil and grease that floats on the top.
- 3.3) **Influent-** The liquid waste of a household or community including human excreta.
- 3.4) **Effluent-** The supernatant liquid discharge from a septic tank.
- 3.5) **Supernatant liquor-** The layer of liquid overlying the settled solids which have separated from it.
- 3.6) **Desludging:** Desludging refers to the process of removing the accumulated sludge or septage from the septic tank
- 3.7) **Facility:** Facility means any site or location where septage is handled.
- 3.8) **Septic Tank:** An underground tank that treats wastewater by a combination of solids settling and anaerobic digestion. The effluents may be discharged into soak pits or trench, and the solids have to be pumped out periodically.
- 3.9) **Bio Digester:** A bio digester toilet is an anaerobic multi compartment tank with inoculum (anaerobic bacteria) which digests organic material biologically. This system converts faecal waste into unstable water and gases in an eco-friendly manner.
- 3.10) **Sludge:** is the settled solid matter in semi-solid condition- it is usually a mixture of solids and water deposited on the bottom of septic tanks, ponds, etc. The term sewage sludge is generally used to describe residuals from centralized waste water treatment, while the term septage is used to describe the residuals from septic tanks.
- 3.11) **Faecal sludge** is the solid or settled contents of pit latrines and septic tanks. Faecal sludge differs from sludge produced in municipal waste water treatment plants. Faecal Sludge characteristics can differ widely from household to household, from city to city, and from country to country. The physical, chemical and biological qualities of faecal sludge are influenced by the duration of storage, temperature, intrusion of ground water or surface water in septic tanks of pits, performance of septic tanks, and tank emptying technology and pattern.
- 3.12) **SeptageManagement:** Septage Management refers to the comprehensive programme for managing septic tanks, bio digesters and the procedures for desludging, Transporting, Treating and disposing of septic tank content.
- 3.13) **"Septage Transporter":** Septage transporter means any person who engages in the collection, transportation, disposal of domestic septage.

All other words and expressions used in these regulations and not defined in these regulations and not defined herein but defined in the water supply and sewerage Act1975, Municipalities Act,1916 and U.P. Nagar Nigam Act,1959 shall have the meaning respectively assigned to them under the act of or in absence thereof, the meaning as commonly understood in the water supply and sewerage treatment/ disposal industry.

#### **4. Purpose and Scope**

- (i) To provide a regulatory framework for construction, routine maintenance of septic tanks and bio digesters, transportation, treatment and safe disposal of septage.
- (ii) To prescribe the actions to be taken by the owners of the premises connected to septic tanks/ bio digestors and septage transporters to ensure compliance with their obligations.
- (iii) To provide for appropriate inspection and enforcement mechanisms.
- (iv) To ensure cost recovery on a sustainable basis for proper septage management.
- (v) To facilitate participation of private and Non-Government sector in septage management.

#### **5. Elements of Septage Management**

- (i) Monitoring Committee.
- (ii) Cell for Septage Management.
- (iii) Identification of individual septic tanks, bio digester, Community septic tanks/bio digester.
- (iv) Creation of infrastructure for treatment of Septage.
  - a. Collection of Septage
  - b. Transport of Septage
  - c. Treatment and Disposal of Septage

##### **5.1 Monitoring Committee**

The following Monitoring Committee shall be in place to monitor the activities related to septage management at timely intervals, as and when required-

S.No	Designation	Members
1.	District Magistrate	Chairman
2.	Mayor of ULB	Co Chairman
3.	MNA of ULB	Member
4.	Representative from State Pollution Control Board	Member
5.	S.E. Jal Nigam	Member
6.	S.E. Jal Sansthan	Member
7.	Representative from Health Department	Member
8.	Representative from Town & Country Planning Department	Member

## **5.2 Cell for Septage Management**

**Septage Management Cell:** State Government by notification shall direct to each urban local body/District Board to create a "Septage Management Cell" (SMC). The cell shall have the following members:

S.N	Designation	Members
1.	Municipal Commissioner, Nagar Nigam	Chairman
2.	Deputy Municipal Commissioner, Nagar Nigam	Member Secretary
3.	Representative from Uttarakhand Jal Sansthan not below E.E	Member
4.	Representative from Peyjal Nigam not below E.E.	Member
5.	Representative from State Pollution Control Board	Member
6.	Representative from Health Department	Member
7.	Other persons who may be invited to provide technical advice to the SMC	Member

**5.2.1 Responsibilities of SMC:** This cell shall be responsible for ensuring that the septage/effluent from individual or common septic tank and Biogenerators is collected and appropriately treated before its consequential safe disposal. The undigested partially digested waste of Biogenerator cell also be collected and treated before its safe disposal. The manure removed from the Bio-digester shall be distributed free of cost to the farmers around the area.

The SMC shall have power to impose the penalty to individual, Government body or private entrepreneur to enforce the protocol.

## **5.3 Identification of individual septic tanks, Community septic tanks and Bio-Digesters**

**5.3.1 Identification of Septic tanks/bio digester:** The SMC shall carry out the survey of all households within the area of action to collect and compile the data regarding sanitation systems such as individual septic tank, community septic tank and its method of disposal of effluent/septage. It shall also carry out the survey to have the record of each Bio digester in the ULB's area, either operated by individual or any private or Government body.

**5.3.2 Location of septic tank, bio digester:** The SMC shall also record the location of common septic tanks with its ownership (e.g. Sulabh Shochalya), individual or institutional bio digesters. The SMC shall also update the information by recording the new constructed Septic tanks/ Bio digester.

**5.3.3 Registration of Septic tank, bio digesters** Every such household/institutions having septic tanks/bio digester shall be registered by the SMC. The SMC Shall ensure that the new septic tanks are design along with proper soak pits, planted filter etc. If any existing septic tank is without the treatment of effluent/soak pit from septic tank, the SMC shall direct the individual, Government body or private entrepreneur to construct the method of treatment of effluent from septic tanks within an appropriate time otherwise the SMC shall impose the penalty.

**5.3.4 Responsibilities of Owner:** The Owner of a premises connected to septic tank shall be responsible for its operation and maintenance and shall ensure that its parts and components are fit for purpose, operational where appropriate and kept in good order and repair so as to prevent a risk to human health or the environment.

- (a) The owner of a premises connected to septic tank shall check atleast once a year for the sludge level so that the effluent shall not discharge, seep, leak or otherwise escape from the septic tank, or part thereof into surface water or on to the surface of the ground.
- (b) The owner of a premises connected to septic tank shall ensure that roof water or surface water run-off shall not enter a septic tank.
- (c) In case there is no ownership, SMC shall be the owner of common septic tanks. If the Bio digesters are constructed for community septage management, it shall be handed over to SMC for maintenance.

#### **5.4 Creation of infrastructure for collection, transportation and treatment of Septage**

##### **5.4.1 Collection of Septage/De Sludging of Septic tanks**

- (a) Though de-sludging frequencies vary, de-sludging of tanks will be done once every two to three years, or when the tank becomes two third full.
- (b) The owner of a premises connected to septic tank shall be responsible for informing the SMC for emptying the tank, as per the schedule provided by SMC.
- (c) The de-sludging shall only be carried out by the septage transporters registered and authorized by SMC and as per the directions of the SMC.
- (d) Only mechanized vehicles shall be used for effective de-sludging and collection of septage from septic tanks. The mechanical tankers shall be used by the septage transporters to empty the septic tanks. Where such vehicles are not available or number is inadequate, the SMC shall encourage the private entrepreneurs to introduce new vechicles.

(e) The SMC shall decide the time of cleaning of Septic Tanks etc. and shall provide the owner a chart in which the date of emptying of tank shall be recorded. A regular monitoring of septic Tanks shall be carried out to determine this sludge levels in Septic Tanks. The SMC shall use proper method and equipments for monitoring the septic tanks to assess the effluent turbidity, sludge level in septic tanks. If the Septic Tank have enough space for sludge storage the emptying time of that tank can be enhanced.

#### **5.4.2 Transportation of Septage**

(a) **Registration:** The SMC shall register and issue license to private entrepreneurs having mechanized emptying and transport vehicles. The SMC prior to issuing license shall ensure that these trucks have proper equipments and adequate safety measures.

- (i) An application for registration as a septage transporter and registration of septage transportation vehicle shall be made to the SMC. The SMC shall also motivate the private persons to engage in this activity.
- (ii) No person / vehicle shall be engaged by the registered septage transporter in the collection, transportation and disposal of septage, unless it is registered as a septage transportation vehicle with the SMC under these Protocols.

(b) **Renewal of registration:** The application for renewal of a registration shall be made by a septage transporter atleast three months before the expiry of registration. Every renewal granted under these Regulations shall be for a period not exceeding three years.

#### **(c) User charges:**

- (i) All owners of the premises connected to a septic tank shall pay a user charge for the desludging of their septic tanks and treatment of the septage, as notified by the SMC from time to time.
- (ii) The SMC shall revise the charges based on revisions in costs involved from time to time. Such user charges shall include cost of desludging, transportation, treatment and disposal.
- (iii) The SMC may authorize any person including septage transporter to collect user charges from the owners of the premises connected to a septic tank.

**(d) Monitoring of De-sludging:** The SMC shall keep records of emptying the septic tanks. The owner/occupier of premises having septic tank shall have to maintain a chart as supplied by SMC. In this chart the date of emptying and next due date shall be recorded. The same record shall be maintained by the SMC.

The SMC shall make the monthly schedule of emptying. This schedule shall be decided on the basis of monitoring or time period as mentioned earlier. While preparing the schedule the following shall be considered:

- i. Each truck shall collect the sludge from the same or nearby localities.
- ii. Based on the sludge volume, the number for cleaning the septic tank may be more than one and the charges shall be per trip.
- iii. The charges shall be decided as per distance of locality from the Septage Treatment Plant (SeTP).
- iv. Movement of sludge carrying vehicle shall be decided as per traffic load.

#### **5.4.3 Treatment and Disposal of Septage**

- (a) Nagar Nigam shall have its own treatment unit constructed by Nagar Nigam itself or by Uttarakhand Peyjal Nigam or by any other agency as decided by the State Government. If there already exists any STP withing 25 km distance, the septage shall be transported to the nearest STP.
- (b) This treatment unit may be single or multiple based on the nature of urban population, existing provisions for sewage treatment etc. The treatment unit will be designed and constructed in accordance with the CPHEEO Manual on Sewerage, 2013.
- (c) It shall be promoted to engage private partners for construction and maintenance of STP/SeTP otherwise State Government shall make the provision of funds for the construction of new STPs/Septage treatment facility as well as the maintenance of all STPs/septage treatment facility. These STPs/septage treatment facility shall be constructed by Uttarakhand Peyjal Nigam or any other agency as directed by the State Government and the maintenance shall be carried out by Uttarakhand JalSansthan or any other agency as directed by the State Government.
- (d) The construction agency shall construct the STP/ Septage treatment facility based on such technology which is cheaper in construction and maintenance. The construction agency shall also make the provision for the disposal/reuse of treated septage/ sewage. These STP/SeTP should meet the norms as specified by the CPCB.

## **6. Safety Measures**

- (1) The desludging should be carried out using appropriate technology, equipment, safety gear and using operating practices which are in compliance with the CPHEEO Manual 2013.
- (2) The septage transporter shall ensure that
  - (a) All desludging workers wear appropriate personal protective equipment, safety gear and accessories including shoulder length, fully coated neoprene gloves, rubber boots, a face mask, and eye protection as specified in the Prohibition of Employment as Manual Scavengers and their Rehabilitation Rule, 2013.
  - (b) All the safety equipment are operational before proceeding to a collection site.
  - (c) All desludging workers are trained to use the safety gear and on hygiene practices.
  - (d) First aid kit, gas detection lamp and fire extinguisher are kept in the vehicle before it goes to the collection site.
  - (e) Smoking is prohibited while working at septic tank;
  - (f) Desludging workers shall never enter septic tank and shall ventilate the covered tanks by keeping them open for sufficient period before starting the operation.
  - (g) Children are kept away and tank lids are always secured with screws and locks. The workers shall be cautious while performing desludging process as excessive weight on lid or manhole cover may result breakage.

## **7. IEC and Capacity Building about Septage Management**

The SMC will undertake an awareness campaign to make the people aware of these regulations. Awareness program from time to time shall be run to teach the individual, Government bodies or private entrepreneur about the proper construction technology of septic tanks, bio digesters, de-sludging of septic tanks, collection mechanism, transportation, disposal and the treatment of septage. Regular handholding of the staff shall be done for monitoring of different activities for proper management of Septage.

## **8. LICENCE FOR COLLECTION AND TRANSPORTATION OF SEPTAGE**

### **8.1 Licence to be issued by the SMC**

- (i) Chairman of SMC will authorize officer(s) of the SMC to issue licence for collection and transportation of septage to notified locations.
- (ii) Licence will be issued in the format prescribed in Form 'A' attached to these regulations and will be valid for a period of one year from the date of issue, unless revoked earlier.

### **8.2 Fee for the Licence**

SMC will charge application fee for processing the application for grant of licence. The fee will be non-refundable. The fee can be paid in Cash or by Demand Draft in favour of Nagar Ayukt Nagar Nigam Rudrapur which will be as under:-

#### **Desludging vehicle Registration charges (For 1 year)**

a) Initial Registration	- Rs.2000.00 Per vehicle
b) Renewal of Registration	- Rs.1500.00 Per vehicle

(All charges will increase @ 10% p.a.)

Note:- (i) Registration will be valid for one year from the date of registration after which desludging vehicle will be treated as invalid on which violation rules will be applicable unless renewal is done.  
(ii) Application for renewal of a registration shall be made by a septage transporter one month before the expiry of registration.

### **8.3 Application for Licence**

The application for obtaining licence for collection, transportation and disposal of septage shall be submitted in Form 'B' (attached to these regulations) and with such documents as prescribed by the SMC.

### **9. Collection and Transportation of Septage**

Septic tank waste shall be collected and transported only by a transporter having a valid licence for this purpose issued by the Nagar Nigam Rudrapur in Form 'A' attached to these regulations.

#### **9.1 Owner/Occupier of building to engage only licenced agency.**

- (i) It shall be the duty of each owner/occupier of the building to engage the services of only those agencies which have been issued licence by the Nagar Nigam Rudrapur for collection and transportation of septage.
- (ii) The Owner/Occupier shall confirm that the licence issued to the transporter is valid on the date of execution of work.

#### **9.2 Fee for Collection and Transportation of septage**

- (i) The fee for collection and transportation of Septic Tank Waste upto notified locations shall be as prescribed by the SMC from time to time.
- (ii) No licensee shall charge any amount from the owner/occupier of the building in excess of the prescribed fee.
- (iii) Any demand for fee for collection and transportation of septage in excess of the fee prescribed by the SMC shall make the licensee liable for penalty prescribed for violation of these regulations and cancellation of licence or both.

#### **9.3 Vehicles for Transportation of Septage**

The septage shall be transported only in the vehicles registered for this purpose by SMC.

## **10. Responsibilities of Septage Transporter/ Licensee**

- (i) The septage transporter shall be responsible for safe transport of vehicle to the approved treatment facility designated by the SMC from time to time.
- (ii) The septage Transporter shall ensure that :
  - (a) The registered collection vehicle including all equipments used for the transport of septage shall have a leak-proof body and lock to secure the sludge and septage; comply with applicable standards.
  - (b) Any tank and equipments used to transport septage shall not be used for the transportation of any other materials or liquids.
  - (c) Only Domestic waste will be allowed From Industries to the SeTP.
  - (d) The vehicle should have a valid permit of the Transport Department of Uttarakhand Government.
  - (e) The applicant should have staff adequately trained for this purpose.
  - (f) Driver should have valid licence.

### **10.1 Full liability of licensee in case of accident**

The licensee shall be fully and completely liable for any damage to any person, vehicles, property and environment in case of any accident or disaster or whatsoever the case may be.

### **10.2 Training of Staff**

The licensee shall be responsible for regular training of the staff deployed in collection, transportation and disposal of the septage use of protective equipment for taking measures to minimize the damage to the mankind and environment.

### **10.3 Regular Health Check up of staff**

The licensee shall be responsible for ensuring that every person deployed under goes health Check-up at least once in every year and submit record of the same to Nagar Nigam Rudrapur.

### **10.4 Insurance**

The staff deployed by the licensee shall be insured for accident during the process of cleaning, transportation and disposal of septage.

### **10.5 Display of licence and colour coding on the vehicle**

- (i) A copy of licence shall be prominently displayed on the vehicle used for transportation of septage.
- (ii) The vehicle/ container/ tanker shall be painted with BLUE colour duly marked with (the precaution) in WHITE Colour "SEPTIC TANK WASTE" ( in English) and "सेप्टिक टैंक वैस्ट" ( in Hindi).

### **10.5 Installation of GPS system**

Each vehicle used for transportation of septage shall be fitted with GPS device and access rights of the same shall be given to the SMC and the agency notified by the Chairman of SMC for tracking of such vehicles.

### **10.6 Application for Licence**

The forms for applying for licence along with terms and conditions can be obtained from Nagar Nigam Rudrapur. Similarly, the duly filled up forms along with the required documents and fee can be deposited with Nagar Nigam Rudrapur where the photocopies of documents attached will be compared with the corresponding original documents. The Application for obtaining licence for collection, transportation and disposal of septage shall be submitted in the format attached at Form 'B' along with the following documents :-

- i) Form 'B' duly filled up.
- ii) Self attested copy of vehicle details with registration number.
- iii) Self attested copy of Valid insurance certificate obtained from the competent authority.
- iv) Self-attested copy of valid permits of vehicle(s) obtained from the Uttarakhand state transport authority or national permit.
- v) Self-attested copy of proof of address for official Correspondence.
- vi) List of employees with their full details ie Name, Father Name, Address and Educational qualification.
- vii) Cash/DD amounting to Rs 2000/- (Two thousand only) per vehicle drawn in favour of Nagar Ayukt Nagar Nigam Rudrapur or Proof of transfer of payment electronically.
- viii) Applicant to bring along Original documents for verification of Permit of vehicle(s) and address proof for verification at the time of submission of the application.

### **10.7 Cancellation of licence**

In case of violation of any of the provisions of these regulations the licence shall be cancelled and he shall also be liable to pay penalty as prescribed for violation of these regulations.

### **10.8 Penalty Provision for Septage Transporter**

Any Septage Transporter found violation of these rules and regulations will undergo fine of as under or termination of Licence or both.

	<b>Category</b>	<b>Fine in Rs.</b>
a) For Septage Vehicle Registered at Nagar Nigam Rudrapur	Violation of Septage rules 1st time	1000
	Violation of Septage rules 2nd time	2000
	Violation of Septage rules 3rd time	3000 or termination of licence or both
	Violation of Septage rules 4th time	Termination of Licence
b) For Septage Vehicle Not Registered at Nagar Nigam Rudrapur	Violation of Septage rules 1st time	5000 or Seize of vehicle
	Violation of Septage rules 2nd time	Upto 10,000 but not below 5,000 or seize of vehicle.

### **11. Disposal of septage**

#### **11.1 Identification of Disposal Sites**

The SMC identify and notify the Septage Treatment plants (SeTP) where the septage can be deposited by the licenced agencies.

### **11.2 Creation of Infrastructure to receive the septage**

At the notified locations, the SMC with the help of Nagar Nigam Rudrapur, Uttarakhand Peyjal Nigam and any other agency as directed by the State Government will create necessary infrastructure and provide necessary equipments so that septage brought by the licenced agency can be received and disposed off in a proper manner.

### **11.3 Deployment of staff to receive the Septage**

Deployment of Sufficient and trained staff to receive the septage and dispose it off through the Septage Treatment Plants at each notified location will be monitored by the SMC from time to time.

### **11.4 Timing to receive the Septage**

The septage will be received by the officials of the Septage treatment plant at each notified locations on all days from 7.00 a.m to 7.00 P.m.

### **11.5 Industrial Waste not to be received**

The Septage treatment plant Shall be not receive any septage containing the industrial waste at any of the notified locations.

## **12. User charges and its collection**

12.1 Owners of the septic tank shall pay a user charge, as notified by the ULB under the Regulations, from time to time for desludging their septic tanks, transport and treatment of septage.

12.2 The SMC shall revise the charges based on revisions in costs involved from time to time. Such user charges shall include cost of desludging, transportation, treatment and disposal.

12.3 The user charges may be collected from the owners of the premises by any of the following mode of collection:

(a) The Nagar Nigam Rudrapur may authorize any person including septage transporter to collect user charges (By the Name Sewer/Septage charges) from the owners of the premises connected to a septic tank. A Memorandum of Understanding (MOU) shall be entered into and executed between the ULB and authorized septage transporter which authorizes the letter to collect the charges and remit the amount to the Nagar Nigam Rudrapur.

(b) In future the user charges may be added to monthly property tax or water charges or any other mode at decided by SMC.

Sr. no.	CATEGORY	Charges (Per trip upto 3000 Litres)	Period of interval for Desludging of Septic tank (As per Schedule time given below or when tank becomes Two third filled whichever is Earlier)
1	Kuccha house/Hut	400.00	02 years (It will be done by Nagar Nigam Vehicle)
2	Tin shed type house	800.00	02 years (It will be done by Nagar Nigam Vehicle)
3	All Other house (Pucca House)	1500.00	02 years
4	Shop	2000.00	02 years
5	All Govt./ Private Offices	2000.00	02 years

6	Bank	2500.00	01 year
7	Community Toilet/Public Toilet	1000.00	01 year
8	Restaurent	2000.00	01 year
9	Hotel /Guest house 01 to 10 Room	2000.00	01 year
10	Hotel /Guest house 11 to 20 Rooms	2500.00	01 year
11	Hotel /Guest house above 20 Rooms	3000.00	01 year
12	Dharamshala 01 to 25 Rooms	1600.00	01 year
13	Dharamshala above 25 Rooms	2000.00	01 year
14	3-Star hotel	3000.00	01 year
15	5-Star hotel	4000.00	01 year
16	Govt.School/College (Upto 1000 Students)	1000.00	01 year
17	Govt.School/ College (Above 1000 Students)	1500.00	01 year
18	Private school/ College (Upto 1000 Students)	2000.00	01 year
19	Private school/ College (Above 1000 Students)	3000.00	01 year
20	2 wheeler vehicle showroom (Without Service Centre)	2000.00	01 year
21	2 wheeler vehicle showroom (With Service Centre)	3000.00	01 year
22	4 wheeler vehicle showroom (Without Service Centre)	3000.00	01 year
23	4 wheeler vehicle showroom (With Service Centre)	3500.00	01 year
24	MultiPlex	2500.00	01 year
25	Hostel 01 to 10 Rooms	1800.00	01 year
26	Hostel 11 to 20 Rooms	2200.00	01 year
27	Hostel 21 to 50 Rooms	2500.00	01 year
28	Hostel above 50 Rooms	3000.00	01 year
29	Marriage hall / Banquet hall	2500.00	01 year
30	Bar	2500.00	01 year
31	Govt. Hospital (Upto 20 Bed)	2000.00	01 year
32	Govt. Hospital (Above 20 Bed)	2500.00	01 year
33	Nursing home/Clinic (Upto 20 Bed)	2000.00	01 year
34	Nursing home/Clinic (Above 20 Bed)	2500.00	01 year
35	Pathological lab	1500.00	01 year
36	Private hospital upto 20 bed	2500.00	01 year
37	Private hospital 21-50 bed	3000.00	01 year
38	Private hospital above 50 bed	3500.00	06 Months
39	Rice mill/other mill	2000.00	01 year
40	Any Industry in SIDCUL Area	3000.00	01 year
41	Any Industry outside SIDCUL area	2500.00	01 year

**Note-**

- 1) Desludging will be as per specific time period given above or when tank becomes Two-third filled (whichever is Earlier).
- 2) SMC will be authorised to revise the duration of cleaning and the user charges as per Survey.
- 3) User charges will increase @ 5% per annum.

**12.4 Penalty Provision for Users-** Any user (Septic Tank owner) found violation of these rules and regulations will undergo fine with double amount of there actual cleaning charges of Septic Tank/Tank, community Septic Tank or bio digester for delay upto 50 percent of Scheduled time period and fine of 3 times of there actual cleaning charges of Septic Tank/Tank, community Septic Tank or bio digester for delay after 50 percent of scheduled time interval. Penalty charges will be excluding the actual cost of tank cleaning.

**12.5 User Charges distribution conditions-**

a) The charges collected from the users will be distributed among Nagar Nigam Rudrapur (service provider Charges), Jalsanstan Rudrapur (Operation & Maintenance Charges) and Septage Transporter (Charges for Transportation of Septage from Septic Tank to the Septage Treatment plant) whose proportion will be ammended as finalised in the table below.

Sr. No	Category According to USER CHARGES per trip upto 3000 Litres	Registered Desludging Vehicle Owner's Share	Nagar Nigam Rudrapur Share	JalSanthan Rudrapur Share
1	2	3	4	5
1	Upto Rs. 2000	80%	10%	10%
2	Rs. 2001-3000	75%	13%	12%
3	Rs. 3001-4000	70%	15%	15%
4	Above Rs. 4000	65%	18%	17%

b) The construction of Septage Treatment Plant is under tender process by project implementation unit AMRUT Peyjal Nigam Kashipur which can take approx 2 years to be fully functional. The Operation & Maintenance cost of Septage Treatment Plant is included in the tender of Construction for 5 years from the date of handover of plant to Jalsanstan Rudrapur so Jalsanstan share will be applicable after the completion of O&M duration therefore till the functional of SeTP and during further 5 years of O&M duration the share of Jalsanstan Rudrapur as mentioned in column no.5 will be taken by Nagar Nigam Rudrapur. This money will be utilize for paying the charges of nearest Government, semi government or private STP/ SeTP /ETP/CeTP for emptying the Nagar Nigam Rudrapur own septage vehicle as well as private registered septage vehicle as the case may be or any other work related to performing IEC activities, septage appliances such as purchase of protective wears, gaskits, pumps, hose pipe, septage vehicles etc and development & monitoring of GPS tracker system in Nagar Nigam Rudrapur.

**FORM 'A'****LICENCE FOR COLLECTION AND TRANSPORTATION OF SEPTAGE**

In accordance with all the terms and conditions of the By-laws/Regulations of Septage Management Regulation, 2019 Nagar Nigam Rudrapur Udhamp Singh Nagar Uttarakhand gives permission to:

NAME OF LICENSEE.....  
ADDRESS.....

For the disposal of septage from septic tank to the nearest STP/SeTP/ETP/CeTP . This licence is based on information provided in the septage Transporter licence application.

This licence is effective for the period set forth below, may be suspended or revoked for Condition of Non Compliance and is not transferable. The original licence shall be kept on file in the Licensee's office. A Copy of this licence shall be carried in every registered vehicle used by the Licensee.

**EFFECTIVE DATE****EXPIRATION DATE**

Licence is liable to be cancelled in case of violation of any Acts, Rules and Regulations relating to the operation of septage system or in cases of Safety protocols not being adhered to or in case of non-permitted disposals.

(Name & Signature)  
Municipal commissioner  
Nagar Nigam Rudrapur  
Udhamp Singh Nagar

**FORM 'B'**

**PERFORMANCE OF APPLICATION FOR THE LICENCE FOR COLLECTION,  
TRANSPORTATION AND DISPOSAL OF SEPTAGE**

**TO**

**THE  
MUNICIPAL COMMISSIONER  
NAGAR NIGAM RUDRAPUR  
UDHAM SINGH NAGAR  
UTTARAKHAND**

**PASTE  
PHOTO**

1. Name of the applicant: Mr/Mrs/Miss.....
2. Permanent Address(Attach Address Proof- Adhaar Card or Domicile Certificate issued by the Revenue Department).....
3. Corresponding Address(Attach proof).....
4. Mobile No..... Email ID.....
5. No. of Vehicle:.....

Sr. No	Registration No. of Vehicle	Type of Vehicle	Model No.	Tank Capacity (In Litre)	GPS Details

6. Details of the vehicles indicating leak proof, odour and spill proof having proper vacuum/suction and discharging arrangement(Self declaration certificate on Rs 10.00 E-Stamp paper).
7. The Owner of septage transport will produce a detail about No. of Staff with there Name, Father Name, Address and Educational Qualification on Notarized Rs 10 Non Judicial E-Stamp.
8. Registration fee for licence to paid through CASH/D.D.No.....Date.....  
Bank Name.....I/We certify that information given by me/us in column 01 to 08 are true to the best of my knowledge. I also certify that I have read and understood the Septage Management Regulation, 2019. I agree that if any information given by me is found wrong the application for licence will be liable for cancellation at any time.

Date:.....

No. of document attached: .....

**Signature(s) of applicant(s)**

ह० (अस्पष्ट)  
सहायक नगर आयुक्त,  
नगर निगम, रुद्रपुर,  
ऊधमसिंह नगर।

रिकू बिष्ट,  
नगर आयुक्त,  
नगर निगम, रुद्रपुर,  
ऊधमसिंह नगर।

पी०एस०य०० (आर०ई००) ०४ हिन्दी गजट/०४—भाग ८—२०२१ (कम्प्यूटर/रीजियो)।

मुद्रक एवं प्रकाशक—अपर निदेशक, राजकीय मुद्रणालय, उत्तराखण्ड, रुड़की।